

Hemel Garden Communities (HGC) Delivery Board

AGENDA

16th January 2025, 15.45 p.m. – 5.00 p.m.

Location: Hybrid – MS Teams & Conference Room 2, The Forum, Hemel Hempstead

Attendees:	Bob Lane OBE (Chairman)	Hemel Garden Communities
	Councillor Adrian England	Dacorum Borough Council
	Councillor Paul de Kort	St Albans City & District Council
	Councillor Stephen Boulton	Hertfordshire County Council
	Claire Hamilton	Dacorum Borough Council
	Darren Welsh	Dacorum Borough Council (attendance TBC)
	Ronan Leydon	Dacorum Borough Council
	Amanda Foley	St Albans City & District Council
	Christine Traill	St Albans City & District Council
	Chris Briggs	St Albans City & District Council
	Colin Haigh	Hertfordshire County Council
	Fionnuala Lennon	Homes England
	Julia Krause	Homes England
	Phillipa Zieba	Hemel Garden Communities
	Nathalie Bateman	Hemel Garden Communities
	Selma Hooley	Hemel Garden Communities
	Vanessa Cooper	Hemel Garden Communities
	Issy Spence	St Albans City & District Council/ Hemel Garden Communities
	Jonathan Wellstead	Hertfordshire County Council/ Hemel Garden Communities
	Adam Wood	Hertfordshire Futures
	Matt Cottam	Hertfordshire County Council (Item 6 only)
Apologies:	Sarah McLaughlin (HCC); James Doe (DBC); Mark Doran (HCC)	

Attachments

- Item 2 – Draft HGC Delivery Board Minutes 1 October 2024
- Item 3 – HGC Programme Director's Update Report
 - Appendix A: Programme Plan Timeline
 - Appendix B: Risk Register
 - Appendix C: Generation Dacorum Engagement Summary
 - Appendix D: Insights from Mentimeter Feedback SPD Workshop (15 November 2024)
 - Appendix E: Engagement & Activity Plan
 - Appendix F: Team Organogram
 - Appendix G: HGC Procurement Plan

Agenda

Item	Time		Endorsement Required	Presented by
1.	15.45	Welcome and apologies		Chairman
2.	15.50	Previous minutes sign off – 1 October 2024	Yes	Chairman
3.	15.55	Local Plans Update	No	R Leydon / C Briggs
4.	16.05	Programme Director's Update <ul style="list-style-type: none">• Transport• Supplementary Planning Documents / HGC IDP• Planning & Delivery Strategy / Legal procurement• Planning applications• Comms & Engagement• Risk Register	No	P Zieba
5.	16.20	Harlow & Gilston: Early delivery of active and sustainable travel	No	Matt Cottam (HCC)
6.	16.55	AOB The next meeting date is 15 th May 2025 at 2.00 p.m.		Chairman