

Hemel Garden Communities (HGC) Delivery Board

18th July 2022 14:00

Council Chamber

The Forum, Marlowes, Hemel Hempstead, HP1 1DN

Attendees	Bob Lane OBE (Chairman)	Hemel Garden Communities
	Councillor Andrew Williams	Dacorum Borough Council
	Councillor Alan Anderson	Dacorum Borough Council
	Councillor Chris White	St Albans City & District Council
	Councillor Jonathan Kaye	Hertfordshire County Council
	Claire Hamilton	Dacorum Borough Council
	James Doe	Dacorum Borough Council
	Amanda Foley	St Albans City & District Council
	Christine Traill	St Albans City & District Council
	Sarah McLaughlin	Hertfordshire County Council
	Tina Barnard	Hertfordshire LEP
	Fionnuala Lennon	Homes England
	Neil Iredale	Homes England
	Phillipa Zieba	Hemel Garden Communities
	Nathalie Bateman	Hemel Garden Communities
	William Marr-Heenan	Hemel Garden Communities
	Jamie Alderson	Hemel Garden Communities
	Michelle Rowland	Hemel Garden Communities
	Laurence King	Hemel Garden Communities
Apologies	Councillor Stephen Boulton	Hertfordshire County Council
	Adam Wood	Hertfordshire LEP
	Colin Haigh	Hertfordshire County Council

Attachments

- Item 2 – Draft HGC Delivery Board Minutes 20th April 2022
- Item 3 – HGC Programme Director's Update Report
- Item 3 – Appendices A - G
 - Appendix A: Programme Plan Timeline
 - Appendix B: Risk Register
 - Appendix C: Your Local Journeys Survey Summary
 - Appendix D: Draft HGC Communications & Engagement Strategy
 - Appendix E: HGC Team Structure
 - Appendix F: Procurement Plan 2022/23
 - Appendix G: Projected Programme Finances to 2025/26
- Item 4 – Draft HGC Memorandum of Understanding and Governance Structure

Agenda

Item	Time		Endorsement Required	Presented by
1.	14:00	Welcome and apologies		Chair
2.	14:05	Previous minutes sign off (20th April 2022)	Yes	Chair
3.	14:15	Programme Director's update <ul style="list-style-type: none">- Framework Plan- Transport Plan- Your Local Journeys Survey Analysis- Infrastructure Delivery Plan- Stewardship- Capital projects- Communications & Engagement- Recruitment & Procurement Plan- Finance		Phillipa Zieba / HGC officers
4.	14:50	Governance <ul style="list-style-type: none">- Memorandum of Understanding- Governance structure- Terms of Reference	Yes	Phillipa Zieba / Nathalie Bateman
5.	15:15	AOB		Chair